

The Community Action: Whitley & Shaw (CAWS) committee met online (Zoom) at 7:30pm

1. **Welcome / Present/Apologies:**

- a. Welcome: Pippa welcomed everyone to the online.
- b. Present: Pippa Richardson; Lesley Sibbald; Peter Richardson; Joan Boorer; Elizabeth and Richard Bean; Maureen Hibbott; Nick Adsett; Angela Ferris; Ann Harrison.
- c. Apologies: Mary Pile

2. **Minutes and Actions from the meeting held on 2 March 2021:** All actions complete.

3. **Updates on current CAWS Activities**

- a. Phone Boxes:
 - i. Information Box Corsham Rd - No further progress to report.
 - ii. Library Box Top Lane - Lesley reported that the overflowing situation had improved and that she hoped to replace some of the signs shortly.
- b. Finance: Joan reported that the funds currently stood at £3733.97 (including £277 restricted funds held for the CEG) She had recently paid £60 for the annual audit and £2338 towards the Shaw Park equipment and expected a request for the annual insurance shortly.
 - i. Joan also explained that the deadline for Melksham Town Council Grants was 24 June and asked for any suggestions. The following potential contributions were agreed.
 - Towards the cost of the annual insurance
 - Towards running an event to celebrate the Platinum Jubilee in June 2022.
 - Towards the installation of another flower box on Shaw Hill in preparation for the 2022 Best Kept Village Competition.

Action: Joan to submit the application.

Post Meeting Note: On further examination, it appears that we may not be eligible for this grant. Joan is exploring further.

- ii. Joan confirmed the intention to open a new bank account and to transfer all outstanding funds to this account as soon as all possible. **Action: Joan**
- c. Speedwatch: Richard explained that a number of local residents had requested CAWS assistance in securing 'Automatic speed detection' units for use on Corsham Road and Shaw Hill. Richard had explained that there was a potential issue in that the data captured could not be held or retained by the Community Speed watching teams or any unauthorised body. The committee then discussed whether the provision of some 'temporary' speed check equipment could be purchased and installed as an alternative, funded (or part funded) by CAWS.

Action: Lesley to discuss the best way forward with Teresa Strange MWPC.

Post Meeting Note: Teresa Strange has now provided us with a deal of information regarding the Wiltshire Council Highways Committee discussions on traffic matters around Shaw & Whitley. It is hoped that we can be represented at the next meeting on 12 July to represent our concerns.

- d. MWPC News: Mary had advised that there was nothing to report. Pippa was pleased to confirm that Mary had been re-elected to the Parish Council and would continue to represent CAWS.

4. **Wiltshire Local Development Plan**: The committee noted that the voting on the referendum on this plan would take place on 1 July 2021. The plan includes the proposal to build approximately 18 houses on Corsham Road, as discussed at the March 2nd committee meeting.
Post Meeting note: For further information on this aspect of the plan please see Pages 39 – 42 Policies 6 & 7 of the attached pdf document.
5. **Village Shop proposals**: Peter (R) advised that the share prospectus, application form and volunteering forms had been distributed to all houses in both villages. To date, £15,000 had been raised against a minimum target of £24,000. The deadline for application is 30 June 2021. In the meantime, the Community Hub team planned to start decorating the shop space in preparation for opening. There was nothing further to report from Abi Dicks regarding the Corsham Road shop plans.
6. **CAWS Constitution**
Lesley reminded the committee that a review of the constitution had been agreed in early 2020 but not taken forward due to Covid19. Peter (R) agreed to look at the existing constitution and draft a 'tracked changes' review for consideration at the next meeting. **Action: Peter (R)**
7. **Discussion on future CAWS activities**. Pippa explained that most of CAWS normal activities had been curtailed during lockdown but that it was now time to consider what could be considered for taking forward over the next 18 months. The following were agreed for further consideration:
 - a. An event to celebrate the 70th Jubilee of Her Majesty Queen Elizabeth II, scheduled for the weekend 2-5 June 2022. (Potential date Saturday 4 June)
 - b. Recommencing organised Litter Picks, possibly in September.
Action: Mike Booth to confirm that this timescale is feasible.
 - c. Submission of application to Best Kept Village Competition 2022.
Action: Nick to take the lead.
 - d. Installation of a further flower box on Shaw Hill.
8. **AOB**
 - a. Nick suggested that the committee consider a community event (e.g. A quiz evening) in near future to encourage people to re-engage with the community following the easing of lockdown.
Action: Lesley to add to the agenda for the next meeting.
 - b. Lesley explained CAWS had been asked to identify any work required from the Parish Steward during his forthcoming time in the villages on 1st, 5th and 6th July. The committee asked that the verges on the main road between the Beeches and the Golden Fleece were very overgrown. Lesley asked for any other tasks to be notified to her by the end of the week (Friday 25 June)
Action: Lesley to forward the list of tasks to the Parish Office.
9. **Date of next meeting**: Tuesday 20 July in The Head Shed, commencing at 1900.
10. **Closure**: Pippa thanked the members for attending and closed the meeting at 20:30.

Lesley Sibbald
29 June 2021